

Ref. No.: AGM-54/2017

Date: 17.07.2017

To : All Members of IIMM Vadodara Branch

Sub.: NOTICE Regarding Annual General Meeting 2017

The Notice is hereby given that 54th Annual General Meeting of **Indian Institute of Materials Management, Vadodara Branch** shall be held -

**On Saturday, 19th August 2017 at 6.00 PM
In Hotel Grand Mercure Vadodara Surya Palace,
Near Parsi Agiyari, Sayajigunj, Vadodara**

AGENDA

- 1 To receive and consider Audited Income & Expenditure Account and Balance Sheet for the year ending 31.3.2017. (Copy Attached)
- 2 To elect office bearers and members of the branch committee for tenure of 2 years as provided under the bylaws. (Nomination Form & Rules & Procedures attached)
- 3 To appoint an Auditor or Auditors for the ensuing year.
- 4 To consider any other matter that may be brought forward for which written notice of at least seven days has to be given before the date of AGM.
- 5 As per the decision of Executive Committee, it has been decided to appoint Mr. D. R.Yadav as the returning officer for performing the activity of election for New Committee.
- 6 Nomination form is enclosed herewith and those interested to contest for the new committee may fill up the nomination form. The last date for filling up the nomination forms is **03.08.2017** upto 6.00 PM and the last date for withdrawal of nomination form is **09.08.2017** upto 6.00 PM.

The function will be followed by Dinner. You are welcome to join the Function and Dinner with your spouse (**No Children / Guest please**).

Looking forward to meet you all at the AGM.

Thanking you,

Yours faithfully,

Anand B.Purohit
Chairman

ELECTION OF BRANCH OFFICE BEARERS & MEMBERS FOR 2017-2019

NOMINATION FORM

Sr. No.	Positions	Name of the Nominee Proposed (in Block Letters)	Tenure of Membership of Nominee in IIMM	Signature of Nominee to Indicate his / her consent
1	Chairman			
2	Vice-Chairman			
3	Hon. Secretary			
4	Hon. Treasurer			
5	E.C.Member			
6	E.C.Member			
7	E.C.Member			
8	E.C.Member			
9	E.C.Member			
10	E.C.Member			
11	N.C.Member			
12	N.C.Member			
13	N.C.Member			
14	N.C.Member			
15	N.C.Member			

Proposed By _____
Name in Block Letters

Signature _____
and Date

Seconded by _____
Name in Block Letters

Signature _____
and Date:

Please note that besides these 15 elected members the branch committee will have Two Co-Opted Members and the immediate Past Chairman.

The above form duly filled in and signed should reach -

The Hon. secretary,

Indian Institute of Materials Management

2nd Floor, Vishal Chambers,

34, Vishwas Colony,

Alkapuri, Vadodara -390 007

On or before **03.08.2017** upto 6.00 PM in a closed cover subscribed "NOMINATION FORM"

RULES AND PROCEDURES FOR FILLING OF NOMINATIONS

1. Nomination Form for Election of Office Bearers / Members of the Branch Committee and National Council Members is enclosed. Election will be held for all the posts of the Branch Committee viz. Chairman, Vice-Chairman, Hon. Secretary, Hon. Treasurer, 6 Executive Committee Members & 5 NC Members (Total 15 members to be elected) for tenure of 2 years. (cl 61 (a)). Please return the same duly completed and signed by eligible contestant, proposer and seconder in a closed envelope subscribed “ NOMINATION FORM “ so as to reach the Hon. Secretary at the above address latest by 6 PM on 03/8/2017. Nominations will be scrutinized on the same day i.e. at 6:10 PM by the nominated Election Officer at IIMM Office. The withdrawal of nominations are permitted till 09/08/2017 upto 6.00 PM.
2. Member/Members who have enrolled as member/members at Vadodara Branch only shall be entitled to contest and also to vote.
3. Only Fellow Members, Full Members, Life Members, Life Fellow Members are entitled to one vote each at the AGM provided they have paid their subscriptions in full and received by National HQ, Navi Mumbai before 30/6/2017 for the year 2017-18. Associate Members and Distinguished Members are not entitled to vote and hence nomination forms are not being sent to them. (CL 28)
4. Only those members who have attained the age of 30 years on the date of nomination & have completed minimum 2 years of Membership of the Institute are entitled to contest. (CL 21 (f) (ii)).
5. Institutional Members are not entitled to contest for election as office bearers to the National Council or Branch Committee. (CL.13)
6. Any member who has functioned as an office bearer for the term of two years shall not generally be nominated for the same position. (CL.62 (iv))
7. Self Nomination shall not be accepted. (CL.62 (v))
8. As per by-law 39(C), a member cannot seek election for more than one position of Office Bearer at Branch or National Level. If any member files his nomination for more than one position at Branch Level, he should communicate before **03.08.2017** by 6.00 PM, failing which his nominations for all positions shall be treated as void.
9. The entire election process will be nominated by the concerned election officer.
10. The election process will be carried out as per the guidelines received from the NHQ.

Encl.: Nomination Form

IIMM VADODARA BRNACH BRANCH COMMITTEE MEMBERS FOR THE YEAR 2015 -17

Chairman: Mr. Anand B.Purohit
Vice Chairman: Mr. Tushar M.Trivedi
Hon. Secretary: Mr. Rakesh D.Desai
Hon. Treasurer: Mr. M.Sambhudevan Nair

National Council Members

Mr. L.P.Patel
Mr. D.B.Trivedi
Mr.Malay C.Mazumdar
Mr. B.S.Sodha
Mr.A.S.Karmakar

Committee Members

Mr. K.P.Vala
Mr. S.S.Pandya
Mr. Manoj Patel
Mr. Surendra Dhumal
Mr. Ajay Shukla
Late Mr. G.M.Bahudhanye

Co-Opted Member

Mr. Amit Shukla